



a. Preparation of Financial Plan	voucher and payroll indexed & processed (no.)	188	375	502	832	457
		-	-	-	-	-
b. Submission of Reports	Financial report prepared and submitted (no.)	1	1	6	6	5
• Budget and Financial Accountability report (BFAR)		-	-	-	-	-
- BFAR No. 1		-	-	-	-	-
- FAR No. 1		-	-	-	-	-
- BFAR No. 1-A		-	-	-	-	-
- BFAR No. 1-B		-	-	-	-	-
- FAR No. 2		-	-	-	-	-
- FAR No. 2-A		-	-	-	-	-
- BFAR No. 5		-	-	-	-	-
(report submitted consist of the above-specified reports)		-	-	-	-	-
• FAR No. 4	Report submitted (no.)	3	6	6	9	3
(To be submitted on or before the end of the following month)		-	-	-	-	-
c. Summary of Performance Monitoring Report (SPMR)	PENROs consulted reviewed financial utilization reports (Monthly)	3	6	6	10	4
		1	1	-	-	(1)
e. Quarterly Financial Assessment/Reconciliation Workshop	workshop attended	-	-	-	-	-
	report submitted (no)	-	-	-	-	-
8. Cashiering	CA's prepared (no.)	5	10	10	13	3
	checks issued / cancelled (no.)	25	50	280	466	416
9. Top Management Supervision	papers / documents acted upon	500	1,000	2,611	4,344	3,344
		-	-	-	-	-
10. Capital Outlay		1	2	-	1	(1)
a. Building Operation, completion, rehabilitation and repair		-	-	-	-	-
<b>GENDER AND DEVELOPMENT</b>						
1. Conduct of Activities related to Women's Month Celebration	No. of activity conducted/ participated for the National Women's Month Celebration					-
	2 activities conducted/ participated for the National Women's Month					-
A.01.b Human Resource Development						-

1. Learning and Development Program								
D. Technical Training Outside Department				-	-	-	-	-
				-	-	-	-	-
2. Online learning Development (Internal/External) for Continuing Professional Development	Personnel Attended the Workshop (No.)		2	2	2	-	-	-
	Individual Learning Report		-	-	-	-	-	-
			-	-	-	-	-	-
A.02 SUPPORT TO OPERATIONS			-	-	-	-	-	-
			-	-	-	-	-	-
A.02.a Data Management including Systems Development and Maintenance			-	-	-	-	-	-
Intensified Maintenance of ICT Equipments and Information Systems (Hardware & Software)	Network Infrastructure maintained with 80% uptime	80%	80%	80%	80%	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
1. Application and Database Build-up and Maintenance	Systems database build-up and maintained (no.)	3	3	3	3	-	-	-
	Personnel Info System		-	-	-	-	-	-
	Document Action Tracking System (DATS)		-	-	-	-	-	-
	Accounting Tracking		-	-	-	-	-	-
			-	-	-	-	-	-
2. Management and Maintenance of ICT Resources/ Facilities other Information System	Website maintained (no.)	1	1	1	1	-	-	-
	Internet connectivity / maintained / operationalized / monitored (no.)	3	3	3	3	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
	VOIP maintained / operationalized / monitored (no.)	3	3	3	3	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
	Safety and Security System equipment maintained / operationalized / monitored (no.)	18	18	11	11	(7)	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
5. Publication of Statistical Information	ENR quarterly statistical reports submitted (no.)	1	2	5	5	3	-	-
			-	-	-	-	-	-

	Statistical activities conducted			1		1	-	
	Baselining of statistical data					-	-	
						-	-	
6. Coordination/linkages on statistical	Report submitted (no.)					-	-	
						-	-	
Administrative Division						-	-	
PENRO- Admin and Finance Section						-	-	
						-	-	
						-	-	
A.02.b Production and dissemination of technical and popular materials in the conservation and development of natural resources including an Encyclopedia on Biodiversity						-	-	
						-	-	
1. Information, Education and Communication (IEC) and Advocacy						-	-	
						-	-	
a. Development and production of print communication materials						-	-	
						-	-	
a.1. Press/photo releases	press/photo releases (no.)	4	4	10	13	9		
a.2. Flyer/brochure/newsletter, calendar, poster, magazine, notebook, planner, etc.	Flyer/brochure/newsletter, calendar, poster, magazine, notebook, planner, etc. (no.)	50	100	247	494	394		
						-	-	
						-	-	
a.3. streamers/tarpaulins produced	streamers/tarpaulins produced (no.)	5	10	9	25	15		
						-	-	
b. Development and production of promotional materials						-	-	
						-	-	
						-	-	
3. Production and airing of Radio plugs	production & airing of radio plugs, no. of spots	15	23	35	35	12		
						-	-	
						-	-	
2. Interpersonal activities for stakeholders on ENR						-	-	
						-	-	
b. Environmental lecture for students, communities, and other groups	Lectures conducted (no.)	2	2	4	7	5		
						-	-	
c. Meetings/orientations for private organizations, industries, community organizations, NGOs, LGUs and	Meetings/ orientations conducted (no.)s	1	2	1	2	-		
						-	-	



						-	-
						-	-
IV. PLANNING AND MANAGEMENT						-	-
PENRO Planning Section						-	-
						-	-
1. Preparation and Review of Annual Budget/Target Proposal and Physical and Financial Plan	Updated/prepared proposals and Work and Financial Plan of the Region					-	-
						-	-
● Preparation of FY 2021 Budget Proposal	FY 2020 Budget Proposal	1	1			1	-
- Updating of Forward Estimates (FE)	reviewed/evaluated and submitted(no.)					-	-
- Consultative workshop w/ CENROs, PENROs and Regional Office						-	-
- BP presentation to CSO and RDC						-	-
						-	-
Preparation of FY 2021 Work and Financial Plan	CY 2020 WFP evaluated					-	-
PENRO/Sectoral Consultation	reviewed and submitted (no)					-	-
Pre-programming Workshop						-	-
2. Review and Finalization						-	-
						-	-
2. Monitoring and Evaluation of Accomplishments	PENROs and Divisions monitored (no.)	3	3	3		3	-
	CENRO monitored (no.)					-	-
						-	-
● Conduct of WFP Orientation, UWM, Processes Means of Verification (MOV), etc.						-	-
● Enhanced monitoring of PENRO and CENRO accomplishments by the Regional Office and Central Office						-	-
● Preparation of reports on Monitoring						-	-
● Midyear and Annual Assessment Workshop						-	-
● Preparation of Quarterly Narrative Reports						-	-
						-	-
3. Attendance to Workshop, Meetings and Trainings	No. of Workshop/Meetings attended	1	2			-	(2)
						-	-
						-	-
Natural Resources Enforcement and Regulatory Program						-	-
						-	-
Natural Resources Management						-	-
Arrangement/Agreement and Permit Issuance						-	-
						-	-
Enforcement Division						-	-
PENRO/CENRO- Monitoring and Enforcement Section						-	-

1. Permit Issuance and Monitoring of Forest and Forest Resources Use						-	-
1. Compliance Monitoring of tenure or permit holders						-	-
a. Compliance monitoring of existing agreements and permit						-	-
a.1 CBFMA						-	-
a.2 IFMA, FLGMA, FLAG	100 % tenure holders monitored in compliance to terms and conditions of the Agreement and forestry laws, rules and regulations					-	-
(GAD Mainstreamed)						-	-
2. Performance Evaluation of Tenured Areas			2	2		1	(1)
- Extent of area covered by TI evaluated:	100% tenurial instruments targeted for					-	-
- Extent of area evaluated indicated in GIS maps prepared with geo-tagged photos:	PE evaluated with categorical recommendations and report submitted					-	-
- Pertinent documents reviewed and evaluated:						-	-
- Performance evaluation report with categorical recommendation endorsed to PENRO						-	-
- Performance Evaluation report reviewed/evaluated with categorical recommendation and endorsed to RO						-	-
- Performance Evaluation report reviewed/evaluated with categorical recommendation and endorsed to CO						-	-
3. Assessment of CSCs (devolved CSCs) Including expired, expiring, outside CBFMA	CSC area assessed and development therein indicated in the map		50	137		52	(85)
- Individual CSC holders performance assessed with summary report submitted by CENRO indicating respective rating and categorical recommendations (no.)						-	-
- CSC assessed with report submitted by C/PENRO indicating categorical recommendation (no.)						-	-
- Management action implemented based on the recommendation by the Team (no.) The regional office shall submit to FMB summary report of results of CS indicating reasons for such and actions taken by the region on their indicating reasons for such and actions taken by the region on their recommendation						-	-
MAJOR PAPs						-	-









<b>• MENU 7.2</b>		Lawyers hired (no.)	2	2	2		
Hiring of Lawyers or Legal Researchers or Legal Assistants (for augmentation)		Legal Researchers or Legal Assistants hired (no.)				-	-
a. Attorney III						-	-
b. Legal Officer I						-	-
c. Legal Assistant II						-	-
<b>• MENU 8</b>						-	-
Effective Forest Fire, Pest and Disease Management Measures						-	-
<b>• MENU 8.2</b>		Fireline established (ha.)	509	709	451	652	(57)
Fireline establishment (to include NGP graduated project)						-	-
Establishment of Firelines						-	-
- with Geo-tagged pictures of sites						-	-
(To include NGP Established Plantations)						-	-
Effective Forest Fire, Pest and Disease Management Measures						-	-
<b>• MENU 10</b>						-	-
Sustainable implementation of the Lawin Forest and Biodiversity Protection System						-	-
<b>• MENU 10.1</b>			7	7		-	-
Support to Full Operationalization of Lawin System						-	-
a. Hiring of FPOs		Forest protection officer hired (no.)				7	7
-Patrols conducted (no)						-	-
-Distance Patrolled (km)						-	-
-Reports submitted with at least 75% of the observed threats actions taken (no)						-	-
-Quarterly Patrol Plan endorsed						-	-
to the Regional Office (no.)		Distance patrolled (km)	210	420	282.672	345	(75)
-Reports submitted with at least 75% of the observed threats had actions taken (no)						-	-
(To be hired within the Local Community and must meet the required standards)						-	-
b. Daily Allowances (TEVs) (10 km/month/team)		Patrol route prepared & conducted (km)	120	240	447.64	679	679
						-	-
						-	-
						-	-
		Reports submitted with atleast 75% of the observed threats actions taken (no)	3	6	1	1	
						-	-





a.2 Visitor Center/Tourism Facility	PA Facilities maintained (no.)		2	2	1	1	(1)
			-	-	-	-	-
			-	-	-	-	-
	Report submitted (no.)		2	2	1	2	-
			-	-	-	-	-
7. Hiring of Project Support Staff	Project support staff hired (no.)		2	2	2	2	-
			-	-	-	-	-
			-	-	-	-	-
IV. Conservation of Inland Wetlands			-	-	-	-	-
			-	-	-	-	-
1. Implementation of Inland Wetland Management Plan	Inland Wetland Management Plan implemented (no.)			1	1	1	-
Natural Resources Conservation and Development Program							
Wildlife Resources Conservation Sub-Program							
Conservation and Development Division							
PENRO/CENRO- Conservation and Development Section							
Protection and Conservation of Wildlife							
1. Conservation of Threatened							
1.1 Population and habitat monitoring and protection of priority threatened species							
a. Philippine Eagle	- Population survey/monitoring conducted (no.)		2	4	4	6	2
			-	-	-	-	-
			-	-	-	-	-
e. Tarsier	- Population survey/monitoring conducted (no.)			2	2	3	1
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
f. Bats (Flying Foxes)	- Population survey/monitoring conducted (no.)		1	2	1	1	(1)
			-	-	-	-	-
			-	-	-	-	-







a. Establishment of Small Water Impounding System			20	20			(20)	
							-	
							-	
							-	
b. Maintenance of Small Water Impounding System			1	1		1	-	
							-	
							-	
c. Project Monitoring and Supervision (7%) with (3%) Monitoring and Evaluation							-	
							-	
							-	
003:1 Adaptive Capacities of Human Communities and Natural System Improved							-	
							-	
							-	
1. Watershed Characterization and Vulnerability Assessment	Watershed characterized		2	2	2	2	-	
	(no.) (ha)						-	
							-	
							-	
A.03.b Forest Development, Rehabilitation and Protection							-	
ENHANCED NATIONAL GREENING PROGRAM (eNGP)							-	
							-	
1. Seedling production/production							-	
							-	
							-	
							-	
2. Enhancement Activity for Graduated Sites with Low Survival Rate Survival Rate							-	
							-	
							-	
							-	
3. Monitoring and Supervision							-	
							-	
							-	
							-	

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